



Suburban Football Club
Job Posting
Director of Soccer Operations

Prepared by Suburban Football Club Technical Committee
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Job Overview

Suburban FC is seeking a Full Time Director of Soccer Operations who will provide strategic planning, professional leadership, technical expertise and effective management of technical staff in order to grow soccer within our club. The DSO will work in conjunction with Technical and Administrative staff, their Technical Committee and Board of Directors to develop and execute technical programming for all levels of soccer within Suburban FC.

Duties and Responsibilities

Staff Leadership

- Responsible for the development of a highly functioning, well rounded senior staff that together deliver the premiere soccer service in Atlantic Canada.
- Providing leadership and guidance to Program Directors and other technical employees to achieve program and personal goals.
- Foster a collaborative environment for Program Directors and Staff.
- Develop and evaluate technical staff performance via a set of Key Performance Indicators that align with Technical and Strategic club plans.
- Coordinating or delivering Professional Development opportunities for staff in order to support personal and club goals.
- Overseeing Coach Development and certification of coaches at all levels by utilizing resources available through Soccer Nova Scotia and local soccer community.
- Establish or continue partnerships with local Suburban District Soccer Clubs and district technical colleagues to educate players and families on Suburban FC and the club's role in the player pathway.
- Establish and maintain appropriate and successful relationship and good standing with Provincial Sport Organization, Soccer Nova Scotia.

Technical Program Development

- Develop technical programs in alignment with Soccer Nova Scotia's Best Practice, Canadian Soccer Association's Long Term Player Development Model and Club License Programming.
- Develop a Technical Plan that works towards full compliance for new Club Licensing Programs and to work with Soccer Nova Scotia's representative to develop and achieve goals associated with Suburban FC's Licensing level.

- ☑ Create a 3 and 5 year Technical Plan that ensures Suburban FC continues to grow in quality, capacity and standards at all levels.
- ☑ Develop and implement a high standard, competitive soccer program that emphasizes opportunities for all players to achieve their personal goals including: Grassroots Programs, Recreational Programs, High Performance Programs, Provincial Programs, University Sport and Soccer for Life streams.
- ☑ Exploring and developing technical programs that emphasize inclusive programming for all members of the community.
- ☑ Oversee and assist in development of calendars, curriculums and session development for Directors and their staff.
- ☑ Develop and oversee off-field programming such as: Strength and Conditioning, Nutrition, Mental Skills, Goal-setting at age and stage appropriate levels.

Budget & Reporting

- ☑ Establish and manage club technical budget in conjunction with Technical Department and Club Manager.
- ☑ Educate and provide updates to Board of Directors on Technical Budget, Technical Progress as well as Provincial Technical Committee meetings that impact club

Required Skills

- ☑ A thorough understanding of soccer in Nova Scotia and Canada and how it relates to optimal player development.
- ☑ A well-developed knowledge of the four corner development model and how it can be applied within our soccer community.
- ☑ Several years experience in creating and managing technical budgets and reporting
- ☑ Strong verbal and written communication skills and an ability to build strong relationships

Required Experience

- ☑ Minimum Canadian Soccer Association B License Part II
- ☑ Willingness to partake in Canadian Soccer Association's Youth License
- ☑ NCCP Learning Facilitator Preferred
- ☑ Several years developing programming for a Community Soccer Club, Regional District or Provincial Sport Organization

Compensation

Salary will be commensurate with experience and competitive within the current job market.

Applying

Please forward an updated resume to Merger Steering Committee at: suburbandistrictmerge@gmail.com.

